## Theodore Roosevelt Center Physical Exhibition Policy

## Statement of Purpose for the Theodore Roosevelt Center

Our goal is to serve scholars, tourists, teachers, curious citizens, and students of all ages as they explore the life and achievement of the 26<sup>th</sup> President of the United States. The Theodore Roosevelt Center works within Dickinson State University and Stoxen Library to collect, preserve, and provide access to collections which promote greater understanding of Theodore Roosevelt, his life, and his legacy.

## **Policy Statement**

The Theodore Roosevelt Center understands the value of physical exhibits in support of its stated purpose and will promote the development of exhibits that utilize its physical holdings insofar as it is able. While the value of exhibits is clear, the preservation of the original materials is paramount.

For each physical item that may be selected for display, the Theodore Roosevelt Center staff will:

- 1. Review the condition of the item to determine whether it is safe for exhibition.
- 2. Monitor the light levels, relative humidity and temperature in the exhibit space to minimize their harmful effects.
- 3. Determine the length of time for each exhibit, keeping in mind that permanent displays may be damaging to any item.
- 4. Work to ensure any item that has been selected for exhibition is displayed with the proper amount of support and the use of safe display materials.
- 5. Refrain from exhibiting an item that has been determined fragile as preservation of that item remains the main priority.
- Ensure that all items utilized in exhibits are properly cited, including credit to the donor for gifted items.

The current exhibit spaces that may be utilized by the Theodore Roosevelt Center, primarily in Lowman-Walton Hall on the Dickinson State University campus, include the following:

- 1. Fisher Industries Display Area.
- 2. Theodore Roosevelt Center Lobby.
- 3. Theodore Roosevelt Reading Room.
- 4. Stankard Research Library.
- Theodore Roosevelt Center Offices.
- 6. Occasional exhibits at other locations on or off campus through formal loan agreements with hosting sites, which are arranged at the discretion of Theodore Roosevelt Center staff.

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